

Christ the King Catholic
Elementary/Junior High
School Council and Fundraising Association



18.09.2024 6:30 PM CTK Staff lounge

2024-2025 AGM
MINUTES

School Council executive:

Chair, Alex G.
Vice-Chair, Blair C.
Secretary, Katherine Q.
Treasurer, VACANT

Fundraising Association executive:

Chair, Ortenzia N.
Co-Chair, Alex G.
Secretary, Katherine Q.
Treasurer, VACANT
Casino Chair, Anna K.

Christ the King staff:

Principal, Kelly Laxdal
Assistant Principals:

- Elizabeth Evaristo
- Delia De Sousa
- Jesse Diachuk

Teacher:

- C. Primiani

Members at Large:

Leah O., Hakiem A.

Invited Guests:

n/a

School Council Call to order: 6:32pm

Introduction of all attendees

Agenda:

1. New Business

- Approval of June 2024 minutes
 - Presented and motioned by Alex
 - Second by Leah, All in favour.
- Presentation of '2023-2024 CTKCS School Council Annual Report' (AGM Report)
 - NO questions of concerns.
- Call for parent volunteers to sign the AGM Report
 - Amy and Sangeeta
- Nomination and Election of Secretary
 - Katherine nominated. No other nominations.
 - Second by Anna.
 - Katherine fills the role by acclamation.
- Nomination and Election of Treasurer
 - Leah nominated. No other nominations.
 - Second by Jasmine.
 - Leah fills the role by acclamation.
- Call for Member at Large Volunteers
 - Amy, Nik and Sangeeta volunteer.
- Motion to allow the Executive to update the Operating Procedures and Bylaws
 - Ortenzia motions to have the 2024/25 Executive update the Ops & Bylaws.
 - Second by Jasmine, All in favour

- h. Motion to add the Hot Lunch Coordinators position to the Executive and include in the update.
 - Ortenzia motions to have the positions of Hot Lunch Coordinators added as an Executive position.
 - Second by Amy, All in favour

2. Principal and Admin Address

- To address the question from June meeting of how far in advance parents should know about field trips? Aiming to be a month ahead if not more.

Current year

- Enrollment is 1158 as of September 18th.
- Budget \$150k to furnish portables.
- Financial help is needed for Chromebook as grades 6 and 9 need them for tests
 - 300 needed for Grade 6 and 9
 - School has 60
 - Need to order secured school chrome books by Christmas for the upcoming diploma exams - 2 to 3 carts - \$25,000.
 - Funds available currently consist if \$50K in CTK school budget and \$20k from casino funds, Leaving approximately \$20k short of goal.
- Library will be back when portables are in place. ETA for Move-In day is November 22nd.
- Question asked - Why are tech fees higher?
 - Because licensing fees have gone up, along with Evergreening (old computers and Chromebooks, past warranty and needing replacement)
- Question asked - Why new school app not working?
 - School board is aware of the glitches.
- Question asked- Why so much garbage in park and field?
 - Because of fun day but also not enough garbage cans, currently requesting more from 311. Starting a class-to-class rotation clean up.
- Question asked - When is Crystallina school opening?
 - Estimated 3 years time.
- Question asked : Are there enough bathrooms?
 - NO, still trying to find solutions
 - Water can be delivered for drinking stations.

- POST MEETING research completed by Mrs. Laxdal, regarding bathrooms:

Total Water Closets Required:

Male: $516 - 400 = 116 / 200 = 0.6$
 $7 + 0.6 = 8$ Water Closets

Female: $516 - 400 = 116 / 100 = 1.2$
 $13 + 1 = 14$ Water Closets

Total Water Closets Provided:

Male: 17

Female: 18

Gender Neutral: 6

Per Article 3.7.2.2.(1): 1 lavatory required for first two Water closets and one additional lavatory for each additional 2 water closets.

Lavatories Required:

Male: 9

Female: 9

Total Lavatories Provided:

Male: 9

Female: 9

Barrier Free Washrooms per Article 3.8.2.3

6) If more than one water closet is provided in a washroom, a barrier free stall shall be provided for every 10 stalls or part thereof.

Barrier Free Washrooms Required:

Male: 5

Female: 5

Total Barrier Free Washrooms Provided:

Male: 5

Female: 5

Closing Comments:

Next meeting October 23rd, in person. Same place, same time.

7:31pm School Council Meeting Adjourned.

Fundraising Association meeting Call to order: 7:31pm

Agenda:

1. New Business

- a. Nomination and Election of Co-Chair
 - Alex nominated. No other nominations.
 - Second by Anna.
 - Alex fills the role by acclamation.
- b. Nomination and Election of Secretary
 - Carry over from School Council meeting, Katherine has filled the role.
- c. Nomination and Election of Treasurer
 - Carry over from School Council meeting, Leah filled the role.
- d. Nomination and Election of Casino Chair
 - Anna volunteers. No other volunteers.
 - Second by Alex. By acclamation, Anna fills the role.
- e. Fundraising Campaigns updates
 - First fundraising campaign will be World's Finest Chocolates.
 - October 1-18th.
 - Forms will be going home with every student, with multiple way to participate or opt out.
 - Pickup day is Tuesday October 1st.
 - FUNDRAISING SUGGESTION: Open account at bottle depot and run a bottle drive
- f. Hot Lunch updates
 - Elementary and Junior High are now split, with Mrs. Brilz running the Junior High Portion.
 - Events will still be bi-weekly, but Elementary and Junior High will operate on alternating weeks.
 - Parents still use the same process to order and pay.
 - First Elementary event will be October 8th and Junior High TBD.
- g. Casino Update
 - No event scheduled until Q4 2025. We should know more when the schedule is published in the next few months.
 - We applied for Century on Fort Road but will know for sure when the schedule is out.

Financial Report (see next page)

<u>2023/24 CTKCS Fundraising Association</u>			
<u>Statement of Financial Position as of September 15, 2024</u>			
Available Funds			
FRA Casino; available funds			48,786.42
FRA Main; available funds			18,686.41
Total Available Funds			67,472.83
Revenues			
Fundraising sales			0.00
Healthy Hunger income	Healthy HungerTotal	0.00	
October			
November			
December			
January			
February			
March			
April			
May			
June			
Other income	FundScrip Rebate		
Total Revenues			0.00
Expenses			
Administrative costs (printing costs for fundraisers)			0.00
Fundraiser expenses (purchase of product)			0.00
School initiatives (items funded by casino income)			
School initiatives (items fundraised for)			0.00
Shrove Tuesday (food)			
Shrove Tuesday (supplies)			
Donations to Student Initiatives)			0.00
Total Expenses			0.00

Closing Comments:

Next meeting October 23rd , in person. Same place, same time.

7:57pm Fundraising Association Meeting Adjourned.